**Purpose**

1. To provide safe transfer within the facility
2. To provide notice and support to residents when a room or roommate change takes place

# **Procedure**

*ROOM CHANGE*

1. A staff member will explain to the resident the reason for the move and give the resident an opportunity to see the new location (if available at the time of the meeting) and meet the new roommate (if available), and to ask questions about the move
2. A staff member will explain the room change procedure to the resident

*ROOMMATE CHANGE*

1. A staff member will give the resident as much notice and information about the new person as possible, while maintaining confidentiality regarding medical information.
2. When a roommate has passed away, the facility will (when there is not another resident that needs the bed) provide the remaining resident a little time to adjust before moving another person into the room, depending on the resident’s level of connection to the previous roommate.