**Policy**

It is the policy of this facility that all staff and residents will be encouraged to be vaccinated for COVID-19. We accept that the staff and residents have the right to refuse vaccine. Staff, resident and or family will be educated on vaccine.

**Procedure**

1. All residents and new admissions will be offered a COVID-19 vaccine. Status of new resident vaccines will be checked through COVID-19 vaccine card or primary care physician.
2. All staff will be offered a COVID-19 vaccine.
3. Staff and residents will be encouraged and educated for risk and benefits of the vaccination.
4. If resident refuses the vaccine, declination will be documented.
5. Facility will follow CDC guidelines for timing of vaccines.
6. Staff and residents will be considered up to date after receiving the most current vaccine following CDC recommendations.